YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Rayat Shikshan Sanstha's Sadguru Gadage Maharaj College, Karad Dist. Satara, Maharashtra
• Name of the Head of the institution	Dr. Mohan M. Rajmane
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	02164271346
• Alternate phone No.	
• Mobile No. (Principal)	9423271523
• Registered e-mail ID (Principal)	drmohanrajmane@gmail.com
• Address	Vidyanagar,Saidapur, Karad Dist. Satara Maharashtra 415124
• City/Town	Karad
• State/UT	Maharashtra
• Pin Code	415124
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	10/06/2019
• Type of Institution	Co-education
• Location	Rural

• Financial Status	**Grants-in aid**
• Name of the IQAC Co-ordinator/Director	**Dr. Girish B. Kalyanshetti**
• Phone No.	**02164271346**
• Mobile No:	**9763140633**
• IQAC e-mail ID	**girish.kalyanshetti@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.sgm.edu.in/indexphoto master/AQAR_report2019-20.pdf
4.Was the Academic Calendar prepared for that year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.sgm.edu.in/naac/Acade mic%20Calendar%202019-20.pdf#tool bar=0

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	**A+**	**3.63**	**2017**	**02/05/2017**	**31/12/2024**
Cycle 2	**A**	**3.11**	**2011**	**28/03/2010**	**27/03/2015**
Cycle 1	**B+**	**77.00**	**2004**	**16/09/2004**	**15/09/2009**

6.Date of Establishment of IQAC	**21/06/2004**

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Sadguru Gadage Maharaj College, Karad	**Component 8**	**RUSA**	**11/06/2019**	**50000000**

8.Provide details regarding the composition of the IQAC:

• Upload the latest notification regarding the composition of the IQAC by the HEI	View File	

9.No. of IQAC meetings held during the year	**4**	
• Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?	**Yes**	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	

10.Did IQAC receive funding from any funding agency to support its activities during the year?	**No**	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Implementation of Second year of Academic Autonomy • Revision of curricula of second year UG & PG programmes Organisation of 2 meetings of Subcommittees and Boards of studies in 24 disciplines regarding the revision of second year curricula of UG & PG programmes Organisation of 2 meetings of Finance Committee, Academic Council, Governing Body and several meetings of Board of Examinations as per UGC guidelines Organisation of Entrance Examination for M.Sc. Part I at 4 centres in 3 districts in Sept. 2020 Revision of Examination pattern and adopted SEE and CCE 60+40 pattern, Oganisation of Guest lecture per month by each department Organisation of e- workshops on Teaching Installation of 2 Lecture Capturing Studios for effective online teaching Submission of AQAR for 2019-20 Initiation of additional divisions for B.Com IT Part I Organisation of activities such as upgradation of Auditorium facility, ICT facility for classrooms, upgradation of Research labs, construction of synthetic Basket ball court etc. as per RUSA Detailed Project Report Organisation of 2 International e- Conferences and several National level e events Exclusive online teaching using Zoom, Google classroom etc. More than 550 lectures captured and uploaded the same on Youtube Conducted Green Audit, Gender Audit, Power Audit Initiation of 24 Department Channels on

`Youtube Creation of Dynamic Library Web portal Creation of Digital`
`Library Participation in Study in India, an initiative of HRD`
`Ministry , Govt. of India Allocation 0f 5 Minor Research Projects`
`under RUSA Phase III with the total outlay of Rs. 7,51,800/-`

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
To Implement the Academic Autonomy at the Second year	Implementation of Second year of Academic Autonomy
To revise the curricula of the second year UG & PG programmes	Revision of curricula of second year UG & PG programmes
To hold the meetings of Boards of Studies	Organisation of 2 meetings of Subcommittees and Boards of studies in 24 disciplines regarding the revision of second year curricula of UG & PG programmes
To hold the meetings of Statutory Bodies under Autonomous status	Organisation of 2 meetings of each viz Finance Committee, Academic Council, Governing Body and several meetings of Board of Examinations as per UGC guidelines and uploaded the minutes of the same on www.sgmck.edu.in
To organize the Entrance Exam for M.Sc. Part I	Organisation of Entrance Examination for M.Sc. Part I at 4 centres in 3 districts in Sept. 2020
To consider and revise the Evaluation pattern	Revision of Examination pattern and adopted SEE and CCE 60+40 pattern
To organize subject specific Experts' lectures	Organisation of Guest lecture per month by each department
To undertake workshops on Pedagogy	Organisation of Guest lecture per month by each department
To undertake workshops on Pedagogy	Organisation of e- workshops on Teaching
To make a provision for LCS	Installation of 2 Lecture Capturing Studios for effective online teaching
To prepare and submit the AQAR for 2019-20	Submission of AQAR for 2019-20 to NAAC
To augment the intake capacity	Initiation of additional

	divisions for B.Com IT Part I, M.Sc. Organic Chemistry, Analytical Chemistry, Statistics, Industrial Microbiology
To conduct the activities as per RUSA Detailed Project Report	Organisation of activities such as upgradation of Auditorium facility, ICT facility for classrooms, upgradation of Research labs, construction of synthetic Basketball court etc. as per RUSA Detailed Project Report
To organize the international and National academic events	Organisation of 2 International e- Conferences ,several National level webinars
To consider teaching in the context of COVID 19 pandemic	Imparted Exclusive online teaching using Zoom, Google classroom etc.
To make a provision for uploading lectures	Capturing of more than 550 lectures and uploaded the same on Youtube
To undertake various audits	Conducted Green Audit, Gender Audit, Power Audit
To standardize the online teaching	Initiation of 24 Department Channels on www.sgmck.edu.in
To create Library portal	Creation of Dynamic Library Web portal
To create Digital Library	Creation of Digital Library
To participate in various Govt. initiatives	Particiapation in Study in India, an initiative of HRD Ministry , Govt. of India
To imbibe research culture among faculty members	Allocation 0f 5 Minor Research Projects under RUSA Phase III with the total outlay of Rs. 7,51800/-

13.Was the AQAR placed before the statutory body?	Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
College Developement Committee	**22/11/2021**

14.Was the institutional data submitted to AISHE ?	**Yes**

- Year

Year	Date of Submission
01/10/2020	**29/01/2022**

Extended Profile

1.Programme

1.1   **11**

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.Student

2.1   **7369**

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	[View File](#)

2.2   **2357**

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.3   **5480**

Number of students who appeared for the examinations conducted
by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1   **UG24+PG38:62**

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2   **63**

Number of full-time teachers during the year:

Extended Profile

1.Programme

1.1	**11**
Number of programmes offered during the year:	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.Student

2.1	**7369**
Total number of students during the year:	

File Description	Documents
Institutional data in Prescribed format	[View File](#)

2.2	**2357**
Number of outgoing / final year students during the year:	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.3	**5480**
Number of students who appeared for the examinations conducted by the institution during the year:	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.Academic

3.1	**UG24+PG38:62**
Number of courses in all programmes during the year:	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.2 Number of full-time teachers during the year:	**63**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.3 Number of sanctioned posts for the year:	**88**

4.Institution

4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	**2804**
4.2 Total number of Classrooms and Seminar halls	**89**
4.3 Total number of computers on campus for academic purposes	**540**
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	**35920375.00**

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

In the college, the curricula of all the U. G and PG. Programmes are periodically revised as per the curriculum recommended by the UGC after following a systematic feedback procedure. At time of curricula revision the institution takes into consideration that the curriculum should be relevant to the local, regional and global developmental needs. In the second year of Academic autonomy, on the basis of the structured feedback, the curricula

of the second year of all courses have been revised and have content that is influenced in some manner by issues of larger national concerns. The IQAC plays a pivotal role in standardizing the teaching- learning process through quality measures. Each department prepares learning objectives which include programme outcomes, programme specific outcomes and course outcomes. Academic programmers in the streams of Arts, Commerce and science and professional enable students to gain the necessary knowledge and skills- fostering the composite culture of India, inculcating human values and enhancing self development. Professional courses such as Hotel Management & Catering Technology, Beauty Parlor, and Fashion Designing etc. train students in specific skills and impart knowledge through vocational training. All departments conduct diagnostic tests identify slow and advanced learners. Besides lectures under Remedial coaching are organized for these advanced and slow learners. In addition, Continuous compressive evaluation measures are applied for the internal evaluation of students.

The college provides financial assistance to students to pursue research and assistance to faculty members by allocating Minor Research Projects on important societal issues through RUSA. All research papers of the faculty members pass through anti-plagiarism software to ensure credibility and genuineness in research. Every department offers adequate number of subject electives and job -oriented courses that cater to the intellectual and professional needs of the students to ensure maximum employability. The institution also offers Dual Programme through which three courses are offered steam – wise many career-oriented, skill enhancing add-on courses to enhance their employability.

Thus the curricula of all the programmes are designed to ensure academic excellence, social relevance, employment, entrepreneurship, healthy practices in extra- curricular activities and development of the neighborhood.

File Description	Documents
Upload additional information, if any	[View File]()
Link for additional information	https://sgm.edu.in/syllabus.php

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

12

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	[View File](#)
Details of syllabus revision during the year	[View File](#)
Any additional information	**No File Uploaded**

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

18

File Description	Documents
Curriculum / Syllabus of such courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	[View File](#)
MoUs with relevant organizations for these courses, if any	[View File](#)
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

4

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	[View File](#)
Any additional information	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

12

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	[View File](#)
Any additional information	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The college integrates cross cutting issues in its curricula through various means. Issues relevant to Gender, Human values, Professional ethics, environment and developmental psychology etc. have been incorporated in the curricula as modules that lay a strong foundation for the holistic growth and development of students.

Issues relevant to Environment and Sustainability are integrated in the modules with the focus on the need, application, function and governance of an eco- friendly and sustainable environment enabling the students to comprehend and deal with various issues regarding the conservation of a clean and pollution free environment. For second year UG students all the streams i.e Arts, commerce and Science , Environment Studies is a compulsory subject.

Issues relevant to Human Values are addressed in a course on human values taught in two semesters that sensitizes students to grow to their full potential and understand the true meaning of human values in day-to- day life.

To inculcate professional ethics among students, the institution offered various courses such as Women Military Academy, Geography, Hindi, Information Technology, Botany and psychology. The courses deal with women Military training, value education, personal and social skill development and employability skills development. The College has constituted an Entrepreneurship Development Cell that gives impetus to students to hone their skills for securing a prospective employment.

A compulsory course on various topics is taught to the first year and third year U. G. Students semester- wise under Self Learning Module. The titles of the courses are Business Communication,

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Democracy and Good governance, Introduction to Constitution and
Interview and Presentation skills etc
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File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	**No File Uploaded**

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

21

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	**No File Uploaded**

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

8003

File Description	Documents
List of students enrolled	View File
Any additional information	**No File Uploaded**

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

1159

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://sgm.edu.in/2020-21.php
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following	A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://sgm.edu.in/2020-21.php
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

7369

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

2343

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

In the pandemic period 2020-21, educational system was operative online in our college. But some students required additional programs based on their learning capacities and were admitted under special categories. On the basis of XIIth marks, few students from all streams of degree programswere categorized into Advanced learners and Slow learners. The class teachers interacted with the students to know about their learning levels through online classroom behavior, performance in trial tests and responses to difficult task.

All departments organised special schedules to improve the student's learning levels. Department of English organised Remedial coaching for the students and other departments gave online study material, E-books and personal guidance through WhatApp group and telegram groups. Google classrooms were also used to share the study material with students. Department of Chemistry organized M.Sc. Entrance coaching and weekly online test for B.Sc. III students through Google classroom.

Practices for Slow learners:

1. Study material: -Students are provided with study material. It is given to slow learners for improvement in academic progression in them.
2. Personal guidance: -All faculty members guided personally to slow learners to achieve overall progress. Also our teachers solved their problems individually.
3. E-books:-All faculty members provided E-books to slow learners for their academic progression
4. Trial Test: Test arranged for student to give them more practice.

Practices for Advance Learner:

1. Personal guidance: -All faculty members guided personally to

advanced learners to achieve overall progress in them. Our teachers encouraged them to participate in different activities like seminars, conferences and competitions.

2. **E-books: -All faculty members provided E-books to advanced learners for their academic progression.**

Guidance for further higher education: -All faculty members guided personally to advance learners about further higher education. Also our teachers provided instructions to these students appearing for P.G. entrance examinations.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1jvpxEVROJg6URs7dlUbb5S6zN_pY2U4p/view?usp=sharing

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/07/2021	7369	250

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The college makes use of certain student centric methodologies such as Experiential, Participative learning and Problem solving methodologies in teaching-learning processesand offers a policy for students to develop modern skills, attitude, knowledge, values to shape their behaviour in the correct way. All departments of the college organize advanced platforms which encourage the creative aptitude of students and offer them a platform to cultivate their problem-solving skills and confirm participative learning. The college emphasizes on the student-centric methods for increasing lifelong learning skills among students. Faculty members make efforts in making the learning activity more collaborative by adopting the student-centric methods. The

learning becomes more experiential, participatory and socialistic through problem solving method andunifying activities like group discussions, model making, field calls, deliberations, quiz, assignments, seminars, project report writing, exhibitions, publication of wallpapers, Articles, power point presentation, Laboratory work, Hands on training, Blended/Flipped learning, Seminar and Practical. The college organizes co-curricular activities, extra-curricular activities and cultural events which benefit the students for their all-round personality developement.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional Information	https://docs.google.com/spreadsheets/d/1gGQAJuqQ0OgCeM_9JHaEvBSQcMwX1VBH/edit#gid=1167583922

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Due to Covid-19 pandemic situation it is important as well as essential for the students as well as teachers to learn and master the modern technologies. As a concern, teachers are linking technology with traditional method of instruction to ensure students participation in long term learning. College uses Information and Communication Technology (ICT) in education to improve, support and optimize the delivery of education. SGMCK, being an Autonomous college, encourages rigorous use of ICT enabled tools including online resources for effective teaching and learning process. All teachers of the college are using ICT tools and resources offered on its campus. They use LCD Projectors, Video Conferencing, Tabs, Google drive, Google doc, Google form, Google classroom, Google meet, Gmail, Youtube, Zoom app, PPT, Telegram, Video technology etc. Two lecture capturing studios are installed in the college to develop e-content by using ICT resources. The laboratories, Seminar Halls, Auditorium, and conference Room are well equipped with ICT facilities. E-Learning Centre helps the teachers in developing e-content in different subjects. Video capturing studio is developed to meet the learning demands of students. The studio develops e-learning content and works on e-learning research, Zoom App based live transmission of lectures continues to be one of the core operations of SGMCK. Special lectures and technical talks were also arranged by inviting experts from India/Abroad. All the departments

periodically conducted workshops for UG/PG/research students. Library also offers a wide range of e-resources through online mode to all stakeholders.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://docs.google.com/spreadsheets/d/16Gyi1ji4XkWUPRny5IMlcbKKD0wsM3mu/edit#gid=73187540 https://sgm.edu.in/Knowledge-Bank.php
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

250

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Every year the college prepares the academic calendar in advance. The academic calendar consists of teaching plan accompanying the scheduled meetings of statutory bodies such asCollege Developement Committee, Governing Council,Academic Council , Finance Committee, IQAC , Admission Committee, Lead College, Earn & Learn scheme, Ladies' welfare committee, holidays, vacation dates, festivals, etc. Academic calendar represents the total of actual working days available in a given semester. Then, IQAC by referring to the concerned Heads of the Departments and respective faculty members prepares Academic Calendar. IQAC monitors proper execution of the scheduled activities as planned in Academic Calendar and prescribes the same to therespective departments and faculty members. Thus the Academic Calendar monitors the effective delivery of the program with academic and business inputs. The concerned faculty members make teaching plan for their respective subjects as per rules and regulations. These teaching plans are distributed among class room teaching, case studies, role play,

workshops and lab session as per the subject requirements. These plans are useful for conducting sessions/lectures/practicals etc. IQAC under supervision of HODs check the improvement of each course and confirm timely and effective completion of course in the specified time frame with perfect blend of practical and theoretical inputs.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

182

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

55

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

720

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

25

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The examination system of the college is reliable, transparent and functions strictly following the examination rules and regulations prescribed for the autonomous colleges by UGC. The controller of examinations successfully handles all the processes with the team of dedicated assistants. The examination office is provided with sufficient IT integration for the smooth conduct of examinations. IT integration is carried out in the following ways.

IT integration

- Filling up of Examination Forms and payment ofExamination Fee
- Generation of Seat numbers and Hall tickets
- Preparation of..........

1. Time Table for CCE (Continuous Comprehensive Evaluation) and SEE (Semester End Examination) Examination.
2. Seating Arrangement for Students
3. Jr. Supervisor List

- CCE and SEE marks entry.
- Compilation of CCE and SEE with SGPA and CGPAs through Online System.
- Printing of Semester Examination Mark Sheets and Consolidated Mark Sheets with photograph of students and hologram.

Examination Reform

- Ours is anautonomous college since June 2019.
- The examination pattern chosen is 60-40; 60 marks are for SEE (Semester End Exams)and 40 marks are assigned to CCE (Continuous Comprehensive Evaluation.
- Separate passing heads for SEE (60) and CCE (40): 24 out of 60; 16 out of For 60 marks – The question papers are drawn as per the pattern.
- For setting of question papers, paper setters are invited from other colleges . Three sets of question papers of each subject are set and one set is is selected at the time of examination.
- The Heads of the departments ensure that the questions set meet the porogramme outcomes and objectives of the course.
- Questions cover the entire hierarchy of learning objectives.
- For CCE – we have chosen different measures like class test, Unit test, Open book test, Survey method, Online & Offline test, Oral, Project etc. Out of these 4 events are selected each for 10 marks. For Science, there is online and offline test for 20 marks.
- For Science faculty examination pattern is 60+20+45.

60 – Marks SEEwith 2 theory papers

20 – CCE

45 – Practical

Computer Based Tests for the following courses are followed.

B. Sc. (CCE)

M. Sc. (CCE)

BCS (CCE)

BCA (CCE)

Continuous Comprehensive Evaluation (CCE)

- The students are assessed through various components like viva-voce, seminar, reading comprehension, problem solving, assignment, field visit, writing composition, case study, online test etc.
- Relevant types of continuous assessment have to be developed suiting the needs and requirements of each specific course. There is no one standard format that fits in all.
- Attendance is a mandatory component.

Grade sheet

Grade sheet includes all aspects of learning outcomes (i.e.) Academic, Social and Moral.

Result

Result is declared after 15 days from the last paper of respective examination.

Revaluation

Revaluation of the answer script with prescribed fees is made available to gthe students.

Improvement in EMS

- The IT integration in the examination reforms has brought in considerable improvement in the EMS and has eased the entire process of examination with confidentiality and accuracy.
- The preparation time for scheduling the examination has considerably reduced.
- The usage of stationary and expenses on stationary has remarkably reduced.
- Accuracy in the entry of CCE marks is enhanced. The

available IT facility expedites prompt processing of examination application forms and the fees payment on-time.

- The revelation of CCE marks to the students prior to the semester examination is a student friendly practice as it helps the students in preparing for the semester exams accordingly.
- Overall passing percentage of students has increased.
- Examination office is able to publish the results and send pass percentages of the students to the affiliated University in order to prepare provisional and Degree certificates on time.
- IT integration and evaluation reforms provide considerable improvement in speed, reliability, work efficiency, security, transparency, confidentiality and accuracy in the Examination Management System. Internal assessment modes help to bring out the abilities of students in terms of being creative, original and knowledgeable.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://drive.google.com/file/d/1vEK6IzNdvo5qgVsQ8ckfxYKXgF4eyrhL/view?usp=sharing

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The college has developed POs and COs taking into the consideration the mission and goals of the programmes. The POs and COs impart knowledge and skills to build students' competence and personality. They are the indicators of the degree holders' potential to acquire skills at appropriate levels and apply those in real-life situations. The POs and COs are drafted in-line with the vision and mission of the institution, and are drafted carefully taking into consideration the suggestions of all the stakeholders.

All the departments prepare a course file with details of the course objectives, course out comes, modules, assignments, teaching tools, reference material, total number of teaching hours and credits at the beginning of the academic year with the help of

group brainstorming sessions like workshops, seminars arranged by IQAC of the institution to orient staff members on topics like Outcome based education of POs and COs to various programmes.

The POs and COs are perused, reviewed and are approved by the respective Board of Studies, and presented at the Academic Council Meetings by the respective heads of departments. The same has been incorporated in the departments syllabi and is made available on the college website. Apart from the detailed description of the programme outlines in the prospectus for admission in the college website, the candidates can view the profile of the respective departments and the programme specific outcomes for the programme of their choice. The syllabus for the programme along with PSOs and COs are given under each department webpage.

The course outcomes are generally discussed in the Board of Studies meeting and are restructured based on the changes proposed in the syllabus. These changes are recorded, documented in the minutes of Boards of Studies and are circulated among the faculty members to be communicated to the students. The respective teachers that are assigned a particularcourse disseminate the relevance and importance of the course. They also guide the students regarding the job opportunities available to the students in their respective programme.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	https://sgm.edu.in/out-come-Commerce.php

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The college is committed to quality education which is reflected in its programme outcomes and course outcomes. To achieve the POs and COs, the management focuses on well execution of plan. The curriculum development has been done by taking all the POs into consideration and assuring that the curricula is strongly aligned with the programme objectives.

The outlined COs for the courses are measured by the assessment and evaluation done by the course teacher during the period of the study. The course teachersets theinternal question papers and the

external paper settersset the semester question papers in such a way that they testthe attainment of Course Outcome. The same kind of process has been adopted for the quiz, assignments, project, internship, seminar and lab works. Clear Rubrics are framed for the Project evaluation considering all the quality parameters. Campus recruitment drives and progression to higher studies act as tools to measure and evaluate POs and COs. The assessment primarily aims at continuous assessments and final semester examinations. The Direct Assessment Tools for the Continuous Comprehensive Evaluation (CCE) for 40 marks and the second component Semester End Examination (SEE) for 60 marks which totals100 marks. There is a summative Semester Examination to evaluate the academic attainmentof the students at the completion of each semester

The Board of Examinations and Evaluation declare the examination results in a scheduled meeting where the results of each course as well as the pass percentage of every programme are discussed. The Board makes an analysis of the pass percentage status of students in each department. The Board of Studies, the Academic Council and the Governing Body evaluate the results and register their comments and suggestions for further improvement and assurance inachievement of the course outcome, programme specific outcomes and programme outcome. The Academic Audit Committee also evaluates the curriculum at regular intervals to assess the strengths and weakness of the course content and relevance of learning outcomes facilitating a periodic revision of the curriculum, once in three years in order to assure the relevance and effectiveness in achievement of stipulated learning outcomes. The profile of the alumni of the college over the past years is indeed a measure of the high levels of attainment of learning outcomes of the programmes offered in the college.

File Description	Documents
Upload any additional information	[View File](View%20File)
Paste link for additional Information	https://drive.google.com/file/d/1JUSX2PdA25s82Ezz6tHZsX75qz_vH_Az/view?usp=sharing

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

2357

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://drive.google.com/file/d/1yMZEmO0tic72ISVptuVUc_dd-3GGl3Hr/view?usp=sharing

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://sgm.edu.in/FB-SSS.php

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

There is a well defined policy of the Institute for promotion of research and frequent up gradation of research facilities. Research labs of our Institute are endowed with sophisticated and contemporary research facilities. Equipment that are required for current research are purchased periodically and utilised for research of faculty and students. Students and faculty are provided with seed money for pursuing research. Students undertake research projects during their degree and explore all the research facilities provided by the institute. The Institute consists of Common Facility Centre (CFC)which furnishes facilities of sophisticated instrumentssuch as AAS, IRspectrophotometer, UV-Visspectrophotometer, HPLC, potentiostat, TGA-DTA to faculty, research scholars and students. Minor research projects were given to each faculty under RUSA scheme for promotion of research. Institute renders Ph.D program in various subjects with help of approved research guides of Institute. Consultancy regarding characterization and research facilities is provided to peripheral research scholars. The research promotion policy of the institute has been framed to focus on its vision, mission and core values and the same has been outlined in the policy document displayed on

the Institute website.

Policy for promotion of Research

Promotion of research aptitude amongst faculty and students is the main focus of the research policy of the Sadguru Gadage Maharaj College, Karad, an Autonomous college. This research policy has been framed concerning with research initiatives, innovations, research productivity and execution of quality research. The research policy of the college aims to create and support research culture among its teachers, faculty and students and grips it for enriching and enhancing the professional competence of the faculty members; for developing and promoting scientific temper and research aptitudes of all learners. It aims at realizing the vision and mission of the college and for contributing to national development by establishing an institutional fund and plan for facilitating their participation in research and related activities and by providing the required resources and appropriate facilities. It also aims at ensuring that the research activities of the college conform to all applicable rules and regulations as well as to the established standard norms relating to safe and ethical conduct of research.

Scope of the Research Policy

This policy shall apply to all the researchers of the college and for the purpose of this policy 'researchers' are defined to include: all faculty, temporary and permanent, who are active in teaching, research, administration and provision of any form of support to the core functions of the college, all students registered with the college, all mentors, guides, external experts and sponsors associated with any of the research activities of the college and all academic and administrative departments of the college. Besides, this policy shall apply to all the research and related activities of the college such as basic, strategic and applied research, scholarly activities intended to expand knowledge boundaries by analysis, research projects of students, creative activities involving the generation of new ideas and publication, presentation and communication of the research outcomes.

Research Strategies:

Research Advisory Board of the college led by the Principal and members has developed the research strategy, identifies the

following research goals and defines the action plan:

- Encouragement and promotion quality research culture
- Enhancement in external and internal funding (seed money) for research.
- Enhancement of research infrastructure, MoUs and linkages
- Promotion of interdisciplinary research projects.

Objectives of Research Policy:

- To encourage quality research practices
- To provide a decorum of regulations mandate for the governance of research and development
- To prepare and regularly update agenda of the college outlining the preferred focus areas
- To guide faculty members in the effective integration research projects with the regular curriculum implementations
- To identify and inform researchers about appropriate research opportunities announced by different academic research, industry or government organizations
- To introduce legal provisions of ethical practices in research, intellectual property rights, patent norms, cyber laws, anti- plagiarism policy and tools for conduct of fair research
- To frame guidelines with reference to financial support available for research
- To facilitate MoUs and linkages for encouraging research and to encourage research in interdisciplinary areas
- To establish fair, rational, transparent decision-making processes and policies for allocation of research funds and other kinds of support for research

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://sgm.edu.in/Research-Policy.php
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

23745

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

5

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	**No File Uploaded**

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

19.85

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	**No File Uploaded**

3.2.2 - Number of teachers having research projects during the year

32

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	**Nil**
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

20

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

29

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	**Nil**
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Sadguru Gadage Maharaj College, Karad has created a Centre for Innovation Invention Incubation Cell for the graduate, post-graduate and research students for the exploration of their new ideas and sharing of knowledge with other likeminded in their areas of interest. The college has registered its Institutes' Innovation Council to Innovation Cell of Ministry of Human Resource Development (MHRD). Students with creative ideas approach the specialized teachers who are guiding them in their work.

The Research Committee of the college inculcates research culture among the students, young researchers and faculty and encouraging for novel thinking. This platform provides an opportunity for the expression of academic talent and promotes interaction among academia. The college is taking initiative steps towards developing ecosystem for innovations and knowledge sharing methods. The faculty members are empowered to take up research activities utilizing the inherent skills. The Research Committee of our institution motivates the students and faculty members to explore their new ideas in the field of research and development. It also helps to create research culture among faculty members and students through various workshops. The students and faculty are availing the facilities within the campus to carry out their research activities, such as Common Facility Center (CFC), Wi-Fi throughout the campus, Internet facility is available to students and staff. Computing facility is available and adequate licensed software is also available. Well furnished Seminar/Auditorium halls are available to conduct seminar/workshop, guest lectures, and discussion on technical paper/project presentations, cultural and screening of informative educational movies.

The Center of Entrepreneurship Development devised a system to guide and motivate students and faculty to explore careers in Entrepreneurship and Start- up. This center is developing students for Entrepreneurship & Start -up by providing guidance on project report preparation, financial assistance, market survey and marketing of product. Entrepreneurship awareness workshops have been organized. Management based seminar and workshop have been organized by the center for the students to give them an idea to manage and run their entrepreneurial venture. The center motivates students to incubate their start ups on the campus by offering

them guidance.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://drive.google.com/file/d/1FPlyX5lha riqTB3EqnCDAacNZC0cIHvO/view?usp=sharing

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software	A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

6

File Description	Documents
URL to the research page on HEI website	https://sgm.edu.in/act-research.php
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

72

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	**No File Uploaded**

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

17

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

20

File Description	Documents
Any additional information	**No File Uploaded**
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

98

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	**No File Uploaded**

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

4065

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	**No File Uploaded**

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

11070

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	View File
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

During the year, the institute has undertaken many extension activities with dual objectives of not only sensitizing students about various social issues but also contributing to community. These activities had great impact on faculty members, students & neighborhood people. The institute took part in various programmes such as Disaster Friend, Fit India, Organ Day, My family My responsibility Campaign launched by Govt. of Maharshtra, Mahatma Gandhi and Lal Bahadhur Shastri Birth Anniversaries, Vasudhundara Misssion, Green Oath, National Voter Oath programme, Nutrition Ffortnight, Swachh Bharat Abhiyan, Ek Bharat, Shreshtha Bharat programme, etc.

The popular cleanliness initiative of Government of India "Swachh Bharat Abhiyan" was actively undertaken at the institution like cleanliness drive.

The plantation programme was successfully undertaken within college premises over large area. Students of UG & PG courses, NSS, NCC and faculty came forward to plant greenery as part of this programme. It proved to be a remarkable initiative in environmental balance to the college & neighboring community.

Lectures were organized at college premises to provide career opportunities to the students. Students from neighborhood colleges were also benefited by lectures.

Prohibition of sexual harassment & Internal Complaints Committee organized various programmes.

Independence Day & Republic Day celebration for moral development qualities like patriotism & righteousness are imbibed in students. Institute actively involved in help to the people affected by COVID 19 in nearby villages. During this period, faculty and students created awareness among people regarding health and other issues. Due to such type of activity students are sensitized towards such type of social issue.

The college organized counseling, training programmes which are useful to solve individual, family and social problems.

Through our Botanical Garden,Identification & conservation of medicinal plants was done and proved useful for students to make them aware about conservation of important plants.

Vasudhundara Misssion Green Oath was celebrated in the institute. Flora and fauna are rich with biodiversity and are a habitat for a dense variety of plant and animal species. This year's theme is a unique opportunity to highlight biodiversity, its status, its importance and promote actions to reverse its loss. This Programme enhances students' and faculty members' awareness regarding biodiversity. Donation of food items to the daily wagers and poor people in the vicinity

Various COVID 19 related activities were carried out such as Online Quiz for COVID 19 Awareness, Provision of COVID Vaccination Centre on campus, Provision of COVID Quarantine Centre on the campus, Installation of Oxymetre, Distribution of sanitizers, masks. College has adopted 5 villages from the vicinity and conducted COVID Awareness activities through a Govt. of Maharshtra initiativeMy Village: Covid Free Village in 5 neighbouring villagaes, Covid-19 Task Force Committee is very useful during this pandemic situation for community as well as teachers and staff of the college. The institution has extended its help to the people of neighboring villagers and daily wage workers by providing them food grains, masks, sanitizers during the COVID 19 Pandemic in the months of September andOctober 2020.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://drive.google.com/file/d/1filq10psi mC5h1VeKigRofgFRxBvhup3/view?usp=sharing

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

9

File Description	Documents
Number of awards for extension activities in during the year	[View File](#)
e-copy of the award letters	[View File](#)
Any additional information	**No File Uploaded**

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

29

File Description	Documents
Reports of the events organized	[View File](#)
Any additional information	[View File](#)

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

4125

File Description	Documents
Reports of the events	[View File](#)
Any additional information	[View File](#)

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

7

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

27

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

Ours is a multi-faculty college with more than 7000 students at UG and PG levels. The infrastructure of the college plays a vital role in developing a conducive atmosphere for the academic growth of students. The Building and Construction Committee monitors the entire infrastructural development process that facilitates effective teaching and learning.

At the beginning of every academic year, a plan is prepared considering the infrastructural needs and is discussed in the College Development Committee (CDC) meeting and is sent for approval to the Top Management. The required funds are generated from different funding agencies such as UGC, RUSA, DST, State and Central Government etc. If the funds so received fall short, provision is made through self-funding.

The following are the details:

Classrooms and Seminar Halls:

- Total rooms : 254
- Classrooms : 82

- LCD equipped : 32
- Smart classrooms : 04
- Video capturing centres : 05
- Seminar halls : 04
- Auditoria : 02
- Conference hall : 01

Laboratories

The college has 48 different laboratories including 03 research laboratories and 01 English language laboratory. All the laboratories are updated with high-end equipment.

Computing Equipment

- Computers: 540
- Servers: 08 with LAN/WI-FI connection
- Internet speed: 120 Mbps

Placement Cell

Placement Cell functions throughout the year towards generating placement and training opportunities for the prospective students to achieve placement in the campus selection programmes.

IIIC

The Invention, Innovation and Incubation Cell (IIIC): an initiative to foster the growth of innovation and entrepreneurship amongst the faculty and students.

Library

- An automated library with 112475 books
- 104 international and national periodicals
- Electronic information resources for remote access.
- Network Resource Centre (NRC) to access electronic resources.
- Central and faculty wise reading room facility for students.

Generator

Four power generators having 2.5, 10, 30 and 63 KVA are available on the campus to take care of the occasional power shut down due to maintenance.

Facilities for the disabled students

- **Ramps**
- **Wheelchair**
- **A special collection of braille books**
- **Scribe for the visually disabled students during examinations**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://drive.google.com/file/d/1l_FetLqSc2zI4zI6bxrwuqnhVslBgZAI/view?usp=sharing

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The college has adequate infrastructural facilities to carry out curricular and extra-curricular activities including sports and cultural activities.

Facilities for Cultural Activities

- **The Cultural Committee**
- **Well-furnished multi-purpose auditoria with 500 and 300 seating capacity**
- **Standard audio-video system for organization of cultural activities**
- **The college spends adequate amount and provides free coaching to the students by the experts for various cultural activities.**

Facilities for sports activities

Indoor

- **Independent Sports Complex (Abhijit Patangrao Kadam Sports Complex measuring 1198.43 sq.mtrs.) with all necessary**

> sports facilities for indoor games such as 03 wooden floor badminton courts, 01wooden floor basketball court, 02wooden floor table tennis units,wrestling, taekwondo mats, carom boards etc.

- Separate Gymnasium Hall with all necessary equipment such as eight station multi-gym, adjustable bench, incline and decline bench press, weight plates, hyper extension, twister, electric walker, cycle etc.
- Separate dressing rooms for boys and girls with washrooms
- Yoga and Meditation Centre through which activities such as observation of International Yoga Day on 21st June and yoga and meditation camps are organized.

Outdoor

- A specious ground with 400 mtrs. Running track.
- 01 synthetic Basket Ball Court,02 volley ball, 02 kabaddi courts, 01kho-kho ground, 01 football, handball, baseball grounds, long/high jump pit, cricket half-pitch with net, shot put, discus/hammer/javelin throw ground, single and double bar, hurdles etc.

File Description	Documents
Geotagged pictures	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://drive.google.com/file/d/14ON7yTUNTl41y7EGbDDz73DeUeqcedmi/view?usp=sharing

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

39

File Description	Documents
Upload any additional information	[View File](#)
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

214.35

File Description	Documents
Upload audited utilization statements	[View File](#)
Details of Expenditure, excluding salary, during the years	[View File](#)
Any additional information	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The central library of the college was established in the year 1954. Since then, the library has made consistent progress in terms of the collection of books, periodicals, e-sources, and services. We now have a separate spacious building for a library named 'Keshavrao Pawar Library' which is fully automated since August 2015. The college library is enriched in terms of the availability of reference books and textbooks. The library has a total of 1,11,540 books for Senior College, 100 Journals, 329 CDs/DVDs, rare manuscripts, 9 newspapers, 887 Bound Volumes of journals. For the smooth and effective functioning of the library, there is a Library Advisory Committee. The main function of it is to design and implement policies for the library services. Library provides certain services like Book Bank Scheme, Inter-Library Loan for the students and Internet facility.

The library provides anINFLIBNET NLIST E-Resource,DELNET E-Resources, J-Gate accessfacility for faculty by providing user id and passwords which they share with students if they need them. The library has provided 6,000+ e-journals and 31,35,000+e-books on various subjects. The library has subscribed to 6 online databases from Br. BalasahebKhardekar Knowledge Resource Centre, Shivaji University, Kolhapur and makes it available through NRC Centre to all library users free of cost.

The operations of the library are fully computerized by using ILMS software named 'LIBRERIA' Version 2.0.3715.28728, Software Developed & Powered by Maharashtra Knowledge Corporation Ltd. (MKCL), Pune. The software has been developed by a team of experts from software as well as Library and Information Science discipline and is useful for automation of in-house activities of libraries. 'LIBRERIA' is a web-based, integrated, multi-user,

multi-lingual package, which computerizes all the in-house operations of the Library. This package is user-friendly & can be handled/operated by the staff vis-à-vis the beneficiaries of the system without prior knowledge of computers.

- ○ Library Software

Sr. No

Name of the ILMS software

Nature of Automation

Version

Year of Automation

1

LIBRERIA

Fully

LIBRERIA Version 2.0.3715.28728

2015

- ○ Special Features of LMS Software

It provides an Online/Web OPAC interface to publish the library Catalogue and is UNICODE Complaint, thus supports data entry in local languages. The software facilitates automated circulation (issue-return) of books and speedy access to bibliographic, location, and availability information of the books. The accession of books is computerized and the books have barcode stickers. There is one separate computer for library users for the students and teachers to search the book on Web OPAC in the library. Access is available on Library Portal so users can access our library Web OPAC at every corner of the world. Users can also use QR codes placed in various places of campus for accessing Web OPAC facility.

- ○ SoftwareModules and work through ILM

  1. Cataloguing
  2. Circulation

3. Serial Controls
4. Membership
5. Reports.

Web OPAC: This deals with the Catalogue and Search. The Books available in the Library can be searched on basis of various criteria like Title, Author, Subject, Place of Publishing, Publisher, Year of Publishing, Classification Number, ISBN No., Editor, Translated Books, and Document Type Catalogue, with the exact details and the status of the books present in Library. It also provides the Combinational and Words in Title Search.

Web OPAC Link-
http://libreria.org.in/SGMKarad/OPAC/SearchField.aspx

- Special Services Provided by the Library

- Library Web Portal: - Alibrary portalis an interface to accesslibraryresources and services through a single access and management point for users. Our College library is having a separate web portal for providing different services to the users. Users can get notifications about the various library activities, access web OPAC, information about new arrivals and library facilities and services, membership requirements, library rules and regulations, access of various E-resources (E-syllabus, back year question papers, open-access resources for researchers, college annual magazines, etc.) through the web portal.https://sgm.edu.in/sgmkplibrary/index.php
- NRC Center: We have established IT zone on the first floor of the library having twenty-five computers connected with LAN. NRC Center has the, following purpose.

1. The free internet facility is made available to the students, faculty & Staff.
2. The OPAC facilities are made available through computers in NRC.
3. Resources available from the Shivaji University BBKRC library have been made available in NRC through a separate computer.
4. The students can access free e-books and e-journals through these computers.
5. We are also providing printing and scanning facilities for students and staff.

- Plagiarism Checking Service

Presenting the original ideas, expression, and work of someone else with no or insignificant change is termed plagiarism and it is more offensive when no credit or attribution is given. To help the SGM research community curb plagiarism, KPCL now offers Plagiarism Checking Service using COPYLEAKS Software. Our Plagiarism checking team analyse work-related articles/assignments/manuscript usingCOPYLEAKSand send the report. The service is free for the SGM fraternity and confidential. VariousUser guidesare available at COPYLEAKS Website as well. At https://copyleaks.com/, we try to create awareness on plagiarism through workshops and tutorials.

- Farmers Library Collection: Library has developed a separate collection for farmers. Various information resources are made available on separate shelves.
- Services for Physically Challenged Users: Separate space (seating arrangement) has been made available for the Physically Challenged users in the library. The library has developed separate collections for physically Challenged users. Total 50 Braille books are made available in Library. Screen reading software named NVDA has been installed in computers. ICT facilities were provided to them.
- New Arrivals Display -Newly purchased books, journals on various subjects are displayed on New Arrivals Display to the readers for easy reference and information.
- INFLIBNET N-LIST facilities- Library provides e-learning resources to the users by providing user ID and password. 6000+ e-journals and 31, 35000 + E-Books are available on this.
- CD-DVD- Total 335 CDs and DVDs are available on various subjects. They are used in actual teaching
- Rare Book Collection- The college is very sensitive towards the keeping of rare books in a well maintained and safe way. These books are not only assets of the library but of society and the nation.
- Library Facilities and Services

- Digital Library Facility
- Providing E-Resources through dynamic Library Website
- Open access of library for all users
- Book Bank facility for all Students
- Rich Reference section
- Separate study room for Users having 250 seating capacity
- Providing library services to the Farmers
- Interlibrary linkages with other college libraries
- Earn and Learn Scheme

- **E-Journals, E-Books, Online databases accessed from Shivaji University**
- **Free internet service to the students**
- **Reprography facility**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[ibreria.org.in/SGMKarad/OPAC/SearchField.aspx](#)

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	[View File](#)
Upload any additional information	[View File](#)

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

5.52

File Description	Documents
Audited statements of accounts	[View File](#)
Any additional information	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

458

File Description	Documents
Upload details of library usage by teachers and students	[View File](#)
Any additional information	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Yes, The IT Policy of the college covers relevant ethical aspects of internet use on thecampus and instructs all stakeholders on how the network facilities of the college may beused in accordance with the existing laws and regulations of the nation. Users of networkfacilities on the campus are required to agree not to use the same for illegal or unethicalactivities. They are also required to refrain from any activities resulting in compromising thedata security and integrity of the cyber infrastructure of the institution. The policy is regularlyrevised and the latest version is available on the college website. Any monetary or otherdamage arising from not following the rules stipulated in the policy will be deemed as theliability of the user responsible for the same. An IT Policy designed to prevent internal and remote data breaches ? Maintenance of Server Logs ? Provision for Server Backup ? Provision for Firewall ? Round the clock CCTV monitoring of the Server room ? Website – Secure Hosting ? Use of Secure Protocols (HTTPS, SSH) ? Use of Official Email Address for all communications ? Secure Database for Exam Purposes – Question Paper Bank Database is Encrypted ? Secure login portal for ERP Software ? Individual Login Credentials for Staff and Students ? Licensed Software and Policy to Promote Free and Open Source Software IT Facilities provided by College

? The college has provided sufficient I.T. infrastructure for the students. It included 14 high-tech computer laboratories with more than 500 computers with LAN and internet servicesthrough wireless connectivity, LCD projector system, hardware and software, digitalcamera, printers, scanners, plotters, photocopying machines etc. ? There are 32 parallel classrooms for different courses. These are equipped with LCDscreens, projectors with desktop at teacher's desk. ? The college has complete Wi-Fi connectivity for staff and students. ? The Network Resource Center (NRC) equipped with 40 LANED computers make theseresearch activities conducive to both teachers and students. ? Out of 7369 students around 1000 students are PG students. These students are providedwith the IT

facility as per their demand. These students are allowed to enjoy this facility atthe library, the reading room of the hostels and the college even after college hours. ? Out of 6369 Students 700 Students are actually pursuing computer and IT programs. Forthese students the college provides computer facility with the computer-Student ratio 1:1. Hence these Students utilize the IT facility fully. Around 2000 science stream students usecomputers with the ratio 1:10, the remaining students who belong to Arts and CommerceStreams use computers with a ratio of 1:20.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://drive.google.com/drive/u/4/folders/1CST81wpVm_W9MBUTVEw7EzqDvCBiqLy8

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
7369	540

File Description	Documents
Upload any additional information	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus	A. ?50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	[View File](#)
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing	A. All four of the above

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://youtu.be/KA-P6nDKmfM
List of facilities for e-content development (Data Template)	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

138.92

File Description	Documents
Audited statements of accounts	[View File](#)
Upload any additional information	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Infrastructure Policy

- **A well-established system and procedure for maintaining and utilizing physical, academic and support facilities.**
- **Budgetary provision under different heads for maintenance and upkeep of the facilities available on the campus considering the anticipated expenditure.**
- **The College Development Committee - ensures that enough funds are allocated and utilized for the maintenance and upkeep.**
- **The Building and Construction Committee, the Finance Committee, the Fund Utilization Committee and the Purchase Committee also contribute to looking after the maintenance and utilization of facilities.**

To maintain and upkeep of the facilities, the following measures are used:

Physical Facilities

- **Keeping of stock register by the Administrative Office**

- Stock verification of laboratory instruments, library books, stationery, furniture, sports equipment done once a year by the Audit Department of the Parent Institution
- Work Shop for the maintenance of furniture and the work is done by the workers appointed on contract basis.
- Security guards are outsourced through a registered security agency for campus security.
- Workers are appointed on daily wages for maintaining the botanical garden and also for classroom and campus cleanliness
- Maintenance of buildings, colourwork etc. is done by the workers appointed on a contract basis
- Watchmen are appointed shift wise on a contract basis for the security of the campus
- A Fire Eextinguishers are installed at the administrative office, Library, science laboratories, hostels and wherever necessary.

Academics

In our college, we have the Principal, Vice Principals for each stream; HODs, faculty members who play their respective roles in all academic activities of the institution.

Classrooms

All classrooms, washrooms and college premises and infrastructural materials are maintained by the non-teaching staff. Cleaning service is done by an appointed supervisor and daily wagers. They regularly clean the premises and clean all washrooms daily. Workers are appointed on daily wages for maintaining the classroom.

Laboratory

- User register is maintained in each Research Lab.
- Lab-in-charge maintains equipment and cleanliness of laboratory.
- The electricians maintain and keep all the electrical instruments and generators and do all kinds of electrical work.
- The instruments are calibrated by an available electrician, technician and mechanic when it is required.
- Outsourced persons and instrument suppliers maintain the instruments and equipment as per need.
- Generators are installed to maintain the power supply all

the time
- The voltage and power supply are regularly checked by the appointed electricians.
- The arrangement of battery backup and inverters for constant power supply.

All the instruments in the laboratories are well maintained following standard operating procedures.

Support facilities

- RO water plants for purified drinking water

- Drip irrigation system and sprinklers for gardening and watering plants
- Non-regular works such as plumbing, painting, carpentry, etc
- Regular cleaning of toilets and washrooms
- Regular checking and repairing of classroom furniture
- Repairing and maintaining electric instruments

Sports

Sports rooms and Playgroundare maintained by Physical Directorand supporting staff.

Library

The library is maintained by the Librarian, Assistant Librarian and Attendants. The library works to procure a relevant and ample collection of books, journals, online and offline information sources to support all the courses offered in the college. Hence, it allocates an appropriate budget to procure the said source materials to meet the syllabi of the courses. Every department has a separate library. The library is automated with a barcode facility.

Computers

The college has a well-developed system for providing IT facilities to the users. Both UG and PG classes are Wi-Fi enabled, which can be freely accessed by both the staff and students. IT infrastructure and maintenance of CCTV cameras and LED display is done by the workers appointed on a contract basis.

Network

Annual Quality Assurance Report of SADGURU GADAGE MAHARAJ COLLEGE KARAD

FIBERNET- Private Network

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/drive/u/4/folders/1CST81wpVm_W9MBUTVEw7EzqDvCBiqLy8

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

3123

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

27

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology	**A. All of the above**

File Description	Documents
Link to Institutional website	https://sgm.edu.in/CDSEA.php
Details of capability development and schemes	View File
Any additional information	**No File Uploaded**

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

372

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

96

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

560

File Description	Documents
Upload supporting data for students/alumni	**No File Uploaded**
Details of students who went for higher education	View File
Any additional information	**No File Uploaded**

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

03

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

05

File Description	Documents
e-copies of award letters and certificates	[View File](#)
Any additional information	[View File](#)

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

In teaching -learning and administration of the college, the role of Students Council is important .Considering this, Students Council is formed in every academic year in our college,.The council functiona lsuccessfully under the leadership of the Principal of the college, Dr. Mohan Rajmane. The role of Students Council proved significant in maintaining positive and disciplined atmosphere in the college.

Through NSS department of the college, the members of Students Council always take initiative in social work, Similarly, the members actively participate in different sports and cultural activities .They also contribute to organize sports and cultural competitions in the college premises. We have maintained contributions of students in Students Council. Students contributed in NSS, NCC programme via online mode. Meanwhile, in offline mode, students contributed in NSS Programme and conducted several activities like masks and sanitizer distribution in daopted 5 villages through My Village: CORONA Free Village, a Govt. of Maharshtra initiative etc.

With reference tothe letter issued by the Shivaji University, Kolhapur, we could not formStudent Council during the year-2020-2021 as it was COVID 10 pandemic upsurge.

In short, Students Council of the college plays vital role in the overall development of the college.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[https://drive.google.com/file/d/1rVXlOABQv X9euBuF3ubCvpV92huyBAgT/view?usp=sharing](https://drive.google.com/file/d/1rVXlOABQvX9euBuF3ubCvpV92huyBAgT/view?usp=sharing)

5.3.3 - Number of sports and cultural events / competitions organised by the institution

05

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The college has the Alumni Association and is functional in the college. Its Executive Council meets twice a year to plan and execute its activities. But in the year of the report i.e. in the academic year 20-21 due to Covid-19 Pandemic, we could not organize the meet. Following the prescribed protocol in the context of Covid-19 Pandemic, Alumni Association has conducted certain activities. The details are as follows.

In the memory of Late Barr. P. G. Patil, Ex-Vice Chancellor , Shivaji University and formerly Principal of this college, every year,, State level Elocution Competition is organized. This year, it was organized by the Association on 20th Jan. 2021. Its inaugural function was presided over by Adv. Ravindra Pawar, the President of the Association. Besides, the former Vice Principal of this college and alumnus, Prof. V. J. Patil was invited as the Chief Guest. The occasion was graced by almost all the members of Executive Council of the Association. Around 20 contestants from different parts of the state participated in the event.

The prize distribution ceremony was presided over by the Hon'ble Principal of the college, Dr. Mohan Rajmane. This year, in this competition, Vishwajeet Pawar (Arts and Commerce College, Warje, Pune), Sanket Patil (Bharati Vidyapeeth's College of Engineering, Kolhapur), DhondibaTakale (New Arts and Commerce College, Parner) bagged the first, second and third prizes of Rs. 5000/-, 3000/- and Rs. 2000/- respectively. Whereas, Mithun Mane (D. P. Bhosale College, Koregaon) was awarded with incentive prize. The winners were rewarded with mementoes and certificates.

In the year of the report, around 1356 new members with the

contribution of Rs. 1,35,600/- have registered themselves with the association. In the year of the report, considering the need of online teaching in the Covid-19 Pandemic situation, members of the Executive Council unanimously resolved to contribute Rs. 2,75,000/- to the installation of Lecture Capturing Studio in the college.

For the effective functioning of the association, the President, Vice-President, all the members of the Executive Council and Hon'ble Principal Dr. Rajmane extended their valuable cooperation.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://drive.google.com/file/d/1rNVQso9Y6 bRm8aSQtKU50RGK_T7lBlJ_/view?usp=sharing

5.4.2 - Alumni's financial contribution during the year	**D. 2 Lakhs - 5 Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The college has a clear vision and mission statement. As this institution belongs to rural area, we are committed to provide quality education to all our students irrespective of caste, religion and regional differences. This college is a constituent of Rayat Shikshan Sanstha,Satara, one of the largest and oldest educational institutions in India. Our college functions smoothly under the leadership of the Rayat Shikshan Sanstha.

The college has its own governance to work for the betterment of the stakeholders. The College Development Committee (CDC) as well as the Governing Body are the apex bodies in the college. This CDC members and the members of the Governing Body are well versed in their academics and have experience of working with different sections of the society. The Internal Quality Assurance Cell

(IQAC) of the college is a major guiding force for policy implementation. The IQAC has taken several steps to tune with the vision and mission of the institution. The college assured that these steps will make a path for the grass root level. The Vice-principals, Heads of the departments, Chairmans of various academic committees, Coordinators of different Cells are working hard to develop the strategy to make the vision and the mission of the institution.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://sgm.edu.in/aboutus-objectives.php

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The parent institute and the college believe in decentralization and participatory management. They acknowledge each and every incidence of quality performance by the faculty as well as the students. The college accepts and responds positively to the suggestions given by the stakeholders regarding quality improvement. It has developed work culture along with healthy human relationships. Identifying its potential, the college is awarded with Lead College status by Shivaji University, Kolhapur. The college is designated as the Mentor College by NAAC. It has also availed the scheme of PARAMARSHA by UGC, New Delhi in 2019-20. It has got academic autonomy since June 2019. It is an ISO certified college. It also participates in NIRF and striving hard to get its rank in the bend of first 100 college in the country.. It has set an example of good governance, able leadership and transparent and disciplined management.

Regarding the need for governing strategies to monitor Academic and Research activities in the context of Autonomous status, the college has set a plan of setting up of restructuring committees the chair of the Principal in the year 2020-2.As a result of it, the college has restructured the existing academic structure by decentralization and appointed Stream-wise Vice- Principals. The college has also set up a new portfolio called Dean of Academics and Dean of Research to promote academic culture and research aptitude among the students and the faculty.

As a result of the decentralized system, Administration of academic and non-academic matters are now streamlined. Roles and responsibilities have been set in order. Efficient Participative Management emphasis lay on collaboration with responsibilities in academic matters. Research Outcomes are now enhanced.

Roles and Responsibilities of new portfolios: Stream-Wise vice Principals Administration

In the absence of the Principal, the Vice Principals are responsible for the effective Management of the college. The Vice Principals work in close collaboration with the Dean for Academics. Their job description signifies ensuring and maintaining the general discipline of the college serving as an effective member in various decision making bodies of the Institution. They also ensure promotion of welfare facilities for the staff and the students.

The college also coordinates Mentor- Mentee and Parent-Teacher meetings and organizes and facilitates the programme ordained by the UGC, Shivaji University, Kolhapur and Government of Maharashtra and ensure the allotment of credits, overseeing programmes which include the college day to day activities, sports day, cultural fest, Examinations schedules, inauguration of academic & non-academic associations, convocation, state & university tournaments, festivals etc.

Dean, Academics is appointed by the Principal for tenure of three years. The job description denotes overseeing the curriculum delivery in various courses and other academic activities, Supervising Semester End examinations and Continuous Comprehensive Evaluation, Facilitating and coordinating the conduct of entrance examinations for M.Sc. I courses in 9 disciplines accordance with the respective HODs, Ensuring the effective management and coordination of the CDC, Governing Body and the Academic Council and Monitoring, supporting and administering all matters related to the academic concerns of the institution.

Dean of Research is appointed by the Principal for tenure of three years. The portfolio of the Dean of Research includes assisting Faculty members in writing research projects to UGC and other funding agencies, Administering the account details for the anti-plagiarism software and maintaining the revenue generated, Overseeing the administration of the Research Centre, coordinating the effective functioning of the five online journals initiated by the college and Facilitating the conduct of the Research

Committee.

File Description	Documents
Upload strategic plan and deployment documents on the website	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for additional Information	https://sgm.edu.in/admin-lmc.php

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The IQAC has prepared the Perspective Plan of the college based on the observations and recommendations given by Peer Team members of NAAC during their visit for the third cycle in April 2017. The plan incorporates action plan and allotment of responsibilities to the concerned cell, committees, departments and faculty members. All the 11 recommendations have been complied with so far. It also tooks into the research, consultancy, infrastructure and learning issues, student support and progression, Governance and Leadership, overall analysis, recommendations for quality enhancement of the college. The plan is uploaded on the college website.

One of the important aspects of the perspective plan is the curriculum development and its effective implementation in the autonomous status. From June 2019, the college has availed academic autonomy. The college has scope in designing curriculum and bringing in examination reforms. Taking into the consideration of the local needs, in 2019, the college has restructured the curricula of the first year UG and PG programmes and has revised the 20% curricula as designed by Shivaji University, Kolhapur. In the reporting year, it has revised the curricula of the second year UG and PG programmes by 20-25%. The respective Board of Studies have framed the curricula of the subjects and the same was approved by the Academic Council of the college. For the revision of the curricula, feedback on curriculum is taken from students, parents, industry experts and other stakeholders and communicated to the concerned authorities through some of our faculties, who are the members of board of studies. Besides, the institution has developed curricula for Certificate, Diploma, the Advanced Diploma &Short Term Courses offered under Dual Programme. The syllabi of

these courses are designed by the faculty members in consultation with the stakeholders.

As per the plan, the college has brought in examination reforms under autonomy. It has adopted the Semester End Examination (SEE) and Continuous Comprehensive Evaluation (CCE) during the years 2019-20 and 2020-21. It has adopted 60+40 marks evaluation pattern for the UG and PG students under autonomy. . CCE has been adopted to increase students' involvement and participation in all the academic activities. Under this, a variety of internal evaluation measures such as class test, surprise test, Home assignment, online test, seminar, project, open book test etc are undertaken periodically .Each student, under autonomy, has to complete 4 measures taken periodically for 10 marks each. During the reporting year, all the students of UG and PG programmes have actively participated in CCE.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://sgm.edu.in/naacPerspective.php
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Ours is the multi-faculty college in which the College Development Committee (CDC) and the Governing Body are the apex bodies. They delegates its authority to the Principal, who appointed the Vice-Principals, Department Heads, Chairpersons of various committees and Coordinators of different units and cells, and delegates and decentralizes his powers and responsibilities appropriately to provide effective governance. They are provided with administrative and financial autonomy protecting the interests of the institution, management and the stakeholders. The administrative and academic matters of the Arts, Science and Commerce streams are looked after by four Vice-Principals respectively. The Heads of various departments and committees monitor and evaluate the activities conducted by the respective departments and committees and interact with the Principal on the same.

File Description	Documents
Paste link to Organogram on the institution webpage	https://sgm.edu.in/admin-organization.php
Upload any additional information	View File
Paste link for additional Information	https://sgm.edu.in/admin-lmc.php

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The following welfare schemes are available in the college for teaching and non-teaching staff:

- The Rayat Sevak Co-op. Bank, run by the employees of the institution provides financial assistance through 05 types of loan facilities. Sou. Laxmibai Bhaurao Patil Credit Society offers financial assistance in the form of educational loan to the wards of the employees.
- Through the Rayat Sevak Welfare Fund of the top management, financial assistance is provided to the employees during their severe illness or injuries.
- Teachers Benevolent Fund (TBF) Welfare Scheme is launched by teachers' organization, wherein after the death of the employee, relatives get death benefit of Rs. 50,000/-.
- Staff Welfare Scheme of the college felicitates the members

- of the staff with financial assistance on certain occasions and ceremonies.
- Residential facility in the form of staff quarters is available for teaching and non- teaching staff.
- The awards are given to employees by the management for their outstanding performance.
- The University, the parent institute insured the life of the employees through Insurance scheme.

Besides, admissions are given to the wards of the staff members on the priority basis with concession in fees.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[www. rayatsevakbank.co.in](#)

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

12

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	[View File](#)
Upload any additional information	[View File](#)

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

38

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Our management, the Rayat Shikshan Sanstha, Satara has internal mechanism to audit the accounts statements of its 42 colleges. It conducts internal audit of the colleges every financial year by the separate audit mechanism of its own. So there is timely auditing and submission of utilization certificates to the concerned funding agencies. The External Audit of the financial matters of college has been carried out by the Government Auditor and internal audit by the parent institution once and twice in the year respectively. The accounts section is keen in keeping transparency in the all receipts of grants by the government, student fees, student fines and other issues. These grants expand on the various issues of the institution like salary of staff, library facility, office expenditure, development and mantenance of basic infrastructure facilities provided to the students by the institution and also student welfare strategies adopted by the institution. Every financial year, audited statements are prepared under the separate account heads and objections raised in the audit were timely settled by the college following all the laid norms and regulations.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

152.19

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

As an autonomous academic institution, college has developed its strategies for mobilization of funds.At the same time, college has clearly looked into optimal utilization of the funds in favour with stakeholders. The process of resource mobilization is discussed in CDC, IQAC and with the Finance Committee. All grants received by the Government and Non-Government agencies are fully utilized for resource mobilization for teaching, non-teaching staff and students. There is an ICT based education facility provided to the students. Institute has facilities for e-content development such as Media centre, Lecture Capturing System (LCS), Mixing equipment and software for editing.

The institute has established a Network Resource Centre (NRC) which provides the facility of filling applications for admission form, examination form and other computer based facilities to the students.

The college has been rewarded with A Lead College status by Shivaji University, Kolhapur under whicha college has taken several activities for its 14 mentee colleges from the vicinity..

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional Information	https://drive.google.com/file/d/1LMQ_tPaD_9iy9UPQ8aQO61aKVU9bJ3aS/view?usp=sharing

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. S.G.M. college , Karad has been conferred upon itself an Autonomous status from UGC, New Delhi from June 2019 which is the outcome of quality initiatives of IQAC and during the reporting year, IQAC has contributed regarding the same as follows:

Through IQAC, the college has implemented Second year of Academic Autonomy during the reporting year in which the revision of curricula of second year UG & PG programmes were undertaken and has organized 2 meetings of Subcommittees and Boards of studies each in 27 disciplines regarding the revision of second year curricula of UG & PG programmes. As an Autonomous college , the IQAC has organised 2 meetings of Finance Committee, Academic Council, Governing Body and several meetings of Board of Examinations as per UGC guidelines. It has also organised Entrance Examination for M.Sc. Part I at 4 centres in 3 districts in Sept. 2020. As per the resolutions of the meetings of IQAC, it has revised Examination pattern and adopted SEE and CCE 60+40 pattern at the first and second year UG and PG programmes.

As it was the COVID 19 situation, as per the IQAC resolutions, each department has offered exclusive online teaching to all the classes using zoom, Google classroom, Google Meet, Webex etc and oganised Guest lectures by each department. In order to boost the faculty for online teaching, in the initiative of IQAC, the college organised e- workshops on Teaching and has installed 2 Lecture Capturing Studios for effective online teaching. The IQAC under the guidance of College Development Committee, Governing

Body, and Academic Council and with the kind cooperation of the Principal and faculty members, it has submitted AQARs of all the preceding years successfully to NAAC, Bangalore. As per the IQAC resolution, the college has initiated additional divisions for B.Com IT Part I, MSc. Organic Chemistry, Analytical Chemistry, Industrial Microbiology and Statistics as per the growing demand of students.

As the college is the beneficiary of RUSA Component 8, it has organised activities such as upgradation of Auditorium facility, ICT facility for classrooms, upgradation of Research labs, construction of synthetic Basket ball court etc. as per approved RUSA Detailed Project Report in which IQAC has played a significant role in it.

The college is designated as the Mentor college by NAAC. The college has availed UGC PARAMARSHA scheme as a result of quality initiatives of IQAC under which it has implemented UGC- PARAMARSHA Scheme to 9 Mentee colleges from the vicinity and organized on-site Guest lectures at Mentee colleges, National level academic events on NAAC aspects as Seminars, workshops during 20219-20 and during the reporting year, it has organised Faculty Development Programme for the faculty of Mentee colleges as well as of Mentor college under the certification of HRD, Savitribai Phule Pune University, Pune. 422 participants from 14 states participated in it. It also organised NAAC criteria-wise webinars for the faculty of Mentee college as well as for inhouse faculty members. The college has also organised International e- Conferences and several National level e events and webinars under the banner of IQAC.

During the COVID 19 pandemic, as per the IQAC resolutions, the college has Initiated 24 Department Channels on the college website and has captured more than 550 lectures and are uploaded the same on Knowledge bank of www.sgm.edu.in & Youtube

As per the IQAC resolution, the college has conducted Green Audit, Gender Audit, Power Audit. In order to boost the reading habits among students, Keshavrao Pawar Central Library has created Dynamic Library Web portal and Digital Library to help the students' online access to the material. The college has participated in Study in India, an initiative of HRD Ministry , Govt. of India under which 3 students from Uzbeskistan are being admitted in 2021-2022. Under RUSA, during the year 2020-21, the college has allocated 5 Minor Research Projects under RUSA Phase III with the total outlay of Rs. 7,51800/-. As of now, 85% faculty

members are actively engaged in Research projects for which IQAC has conducted screening of research proposals and recommended the research projects to the Head of the institution.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sgm.edu.in/naac/Action%20Taken%20Report%202020-21.pdf#toolbar=0

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The college reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms.

The Feedback Committee of the college collects regular feedback from students on curriculum, teaching methodology, opportunities of learning, faculty competencies in handling classes, facilities on the campus etc. This process is undertaken through the Google forms, e mails etc.. The Feedback is collected from students once a semester (middle and end of the semester) and the Heads of the departments access the consolidated report through the feedback committee. Time is allotted for respective batches to conduct the appraisal. Feedback is also collected annually from other stakeholders- parents, alumni, and employers. The Feedback Committee, in consultation with the IQAC prepares a feedback analysis report and submits the same to the Principal.

Reforms facilitated: The Principal and IQAC coordinator meet each Head of the department in person for clarifications on the student's feedback as required. Each Head of the department needs to submit an action plan based on the feedback. A provision was given for the parents to view the internal mark of their wards through College ERP. IQAC took up the curriculum revision based on the feedback. Faculty development programmes, workshop, seminars were offered for the faculty for effective teaching learning process. The faculty members were also encouraged to take up FDP,MOOC/SWAYAM courses.

External Academic Audit: The IQAC conducts a review of the teaching-learning environment and facilities of the college in the pretext of Autonomous status. The college conducted an external

academic audit. The IQAC Coordinator along with an External Experts during the external academic audit visited all the departments and examined the classrooms and all academic facilities to assess the teaching learning process, the IQAC sought innovative ideas from students, teachers, employers, alumni and the administrative and statutory bodies of the institution to evaluate the effectiveness of the teaching-learning environment and available facilities and identify areas that need to be improved.

Reforms facilitated: Innovative Teaching Pedagogy

The IQAC has taken effective steps to enhance the potential of ICT enabled teaching & learning. Training programmes were organized for faculty to maximize the use of ICT. The classes have been equipped with ICT facility of Interactive Intellectual Panel-equipped with easy board software. Faculty members were encouraged to take up MOOC and other courses on the SWAYAM and NPTEL platform. As per the IQAC resolutions, 2 Lecture capturing studios have been installed .e-Workshops and webinars on teaching with the use of interactive panel were given to faculty members. The faculty members were asked to include more of simulations, case analysis and board games in their online course plan. Teachers are now adept in developing Course module and examinations using Learning Management System MOODLE.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://sgm.edu.in/A-review-report.php

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)	A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://sgm.edu.in/Report%20Functioning%20 2020-21.php
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college organizes special programmes for gender sensitization such as functioning mode of Women Grievance Cell, Health checkup camp, Blood Donation Camp, Safety and Security, Counseling of students, Common Room facilities, Day Care Center for young children, etc.

The institution has Women Grievances Cell which looks after the issues pertaining to womenr. Women Grievances Cell is capable of dealing with the cases (if any) very confidently with its team of Principal, functional head of the cell and a few women faculty members. The cell also conducts different activities to encourage women to fight against any kind of injustice

The campus has awell-maintained security system and active mode of disciplinary action. There is frequent patrolling of NIRBHAYA PATHAK of City Police Station of Karad in and around of college campus. There is provision of separate hostels for girls and boys with good security.

A fully functional Health Care Centre with a full time doctor with nursing assistants is in place to offer medical care for minor issues and first aid. The college organizes workshops for stress free life by the resource persons. Provision of Sick room for girl students with required facilities and separate common rooms for both boys and girls.is made in the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://drive.google.com/file/d/1BXzU7Obks Is35iUg51iqmIZ9fxc1JOMw/view?usp=sharing

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment	A. Any 4 or All of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

In the college, there is an arrangement of the dustbins for collecting solid waste at all departments, common faculty rooms, Gymkhana and Administrative office. The waste is collected in a big bucket and dumped in the corporation's vehicle specially arranged for that purpose. Solid waste generated through answer papers and other related material is destroyed periodically. The waste generated through newspapers and periodicals is being sold to the scrap vendors for recycling and manufacturing processes. Tender process is adopted for the purpose.

The primary goal of solid waste management is reducing and eliminating adverse impacts of waste materials on human health and environment to support economic development and superior quality of life. There are also two soak-pits in the campus. Waste water discharged through toilets is connected to a drainage system of corporation through underground pipelines.

The college organizes one day Blood donation camp in association with Medical staff of Government Hospital Karad. In this regard, the biomedical wastes generated are collected by their staff and disposed off through their hospital system.

Hazardous gases are allowed to pass through ducting chambers

installed at the roof top. Separate fume hoods are provided in the labs for the same. Waste chemicals in the laboratories are properly disposed off.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: 1. **Green audit** 2. **Energy audit** 3. **Environment audit** 4. **Clean and green campus recognitions/awards** 5. **Beyond the campus environmental promotional activities**	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance,	A. Any 4 or all of the above

reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The institution creates an inclusive environment for all students, encouraging tolerance and concord in the face of cultural, regional, linguistic, community, social, and other differences. Various sports and cultural events organised within the campus encourage mutual respect. Women's Day, Yoga Day, AIIDS Awareness Day, and a variety of regional festivities were also commemorated.

There are different Grievance Rdressal Cells in the college like Student Grievance Redressal Cell, Women Grievance Redressal Cell which deal with grievances without considering anyone's racial or cultural background.The college has Code of Ethics for students and a separate Code of Ethics for teachers and other employees which is followed by each one of the teaching fraternity irrespective of their cultural, regional, linguistic, communal, socio economic and other diversities.

Students participate in social cultural events ofthe University, These events develop studnets in theirpreferred field and improve their skills like organisation, presentation, leadership, and interpersonal communication.

The college is undertaking various initiatives in the form of celebration of days of eminent personalities, national festivals, NSS, NCC and other such activities to provide an inclusive environment by bringing students and teachers with diverse background on single platform. Convocation Ceremony is conducted every year where convocation address is delivered to inspire and motivate the students for future journey.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The institute serves as a shining example of good governance and democracy. The institution is respected not just by students and employees, but by all citizens of the neighbouring towns for its commitment to social development. The college is known as a 'Centre of Social Transformation' in the area.

Preamble of the Constitution is displayed at the entrance of the college.The campus prominently displays the essential duties and rights, the Citizen's Charter, the National Anthem, and the Pledge. The college represents the commitment of its students, employees, and citizens to the Indian Constitution's Principles. Our college has put together a number of programmes focusing on freedom of expression for students in order to get the confidence to express themselves.

The college celebrates various national festivals such as Independence Day, Republic Day and Constitution Day.In the event of natural disasters or mass mobilisation, our college's NCC cadets provide volunteer service in the Government Campaigns to uplift thesociety. The NCC unit is eager to instil in youngsters a feeling of civic responsibility. This year, the department of Political Science hosted an Eight-day Orientation Programme, Writing Competition and a Quiz Competition on the Constitution. Students and employees raised funds for families affected by the COVIDpandemic.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers,	A. All of the above

administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

India is well known for its festivals and cultural diversity. The college helps student to relate with the cultural heritage and connect with their roots, by inculcating the importance of protection, preservation and propagation of Indian culture. It also actively participates in the 'National Flagship Programmes' promoted by the MHRD, UGC, University and the local Govt. offices. International Days are also celebrated with great enthusiasm. College pays tribute to all the national heroes on their Birth and death anniversaries. The event is followed either by lecture, rally or the competitions like elocution, singing, wallpaper, and rangoli etc. The college organizes activities on these days of national importance to recall the events or contribution of our leaders in building the nation and imbibe moral and ethical behavior of students in their professional and personal lives.

The college celebrates various national and international days' commemorative days and festivals for achieving inculcating cultural integrity amongst the students and for making the students aware of the Indian historical culture and the contributions of historic people in the national development. The

different departments, the National Service Scheme (NSS) and National Cadet Corps (NCC) jointly make efforts to celebrate these days and to make students understand their importance.

Republic Day: The Republic Day of India is celebrated with patriotic fervour at our college amidst the foggy morning of 26th January. The ceremony takes place in the presence of Hon, Principal, Dr. M. M. Rajmane, HODs, faculty, staff members and students. The ceremony commenced with the NCC cadets' parade and unfurling of the National Flag by the Hon, Principal, Dr. M. M. Rajmane. This was accompanied by the recitation of National Anthem led by the students and staff. International Yoga Day. Our college organizes yoga session on International Yoga Day, more than 200 participants including faculties, staff members and students attended the yoga camp conducted by a yoga experts. Also on this day, in the early morning, the students along with staff members gathered on the college ground to involve in the joyful activity of Surya Namaskara.

International Womens Day: Our College celebrates International Womens Day on March 8 every year. This is the day that honours the achievements of women and also it calls attention to the rights of women.

Following National and International Festivals are also celebrated every year in

our college:

1. International Women's Day-8 March
2. English Language Day – 23 April
3. World Environment Day - June
4. World Population Day - 11 July
5. International Literacy Day – 8 September
6. International Day of Non-Violence – 2 October
7. World AIDS Day – 1 December
8. National Yoga Day – 21 June

Birth anniversary of Savitribai Phule is celebrated on 3rd January, 6th January reporter's Day, 23rd January Birth anniversary of Netaji Subhashchandra Bose, National Voters day 25th January, 26th January Republic Day of India, Marathi Language day 27 February, Youth Day 13 March, 6th May Death anniversary of Rajarshi Chhatrapati Shahu Maharaj, Plantation and Agricultural Day 7th June, 21st June International Yoga Day, 26th June Birth anniversary of Chhatrapati Rajarshi Shahu Maharaj, Kargil day 26

June, 11th July World Population Day, 1st August Birth anniversary of Annabhau Sathe and Lokmanya Tilak, 9th August Birth anniversary of Dr. S. R. Rangnathan (Father of Library Science in India) Organ Donation Day 10th August and August Kranti Din, 15th August Independence Day of India, 5th September Birth Anniversary of Dr. Sarvapalli Radhakrishnan celebrated as Teacher's Day, 22th September Birth anniversary of Padmabhushana Dr. Karmveer Bhaurao Patil, , 2nd October Birth anniversary of Mahatma Gandhi and Lal Bahaddur Shastri, Sports day 11 November, NCC day and Constitution Day 26th November, 1st December World AIDS Day, 10th December Death anniversary of Late Sau. Laxmibai Bhaurao Patil and Victory day 16th December.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

The main objective of the scheme is to develop a student as a multifaceted personality with academic excellence and a commitment to an egalitarian society. India lives in her villages and to bridge the gap between rural Bharat and urban India. Present this scheme is basically undertaken for the benefit of students coming from the rural areas, who are economically backward, intelligent, and meritorious but cannot afford higher education, needy and financially hard pressed. It inculcates in the student the idea that no work is big or small and develops a work culture with the right aptitude. "Earn and Learn" schemes is an important aspect of the Rayat Shikshan Sanstha, Satara. Many needy students take part in this scheme and it has proved to be very helpful for them. Students under this scheme become self-dependent and self-reliant. The Practice: It is announced by our principal, Dr. Mohan Rajmane that the "Earn and Learn scheme" should be flexible to give work to those who demand it. There is a vision of keeping our youth gainfully employed as well as to contribute from civil society. This is a paradigm shift in the way we see higher education. This

scheme has made higher education accessible and available to the poor, meritorious and the marginalized. The scheme is at present being undertaken at the under-graduate level on the College campus. Under this scheme those students who are interested in joining the scheme are to fill the necessary application form, which is then scrutinized by an appropriate committee. However when the distribution of work is given it is seen that all students get equal opportunity to do all different kinds of work. They work in the college library, study room, college garden, gymkhana, administrative office, laboratory, boys and girls hostel or wherever necessary. The College utilizes their services for maintaining the college campus and the playground. They are duly paid for their services thus they earn while they learn. Aim: Education Through Self Help Is Our Moto. Objective: To give work to needy students and help them economically.

ACTIVITIES Carried Out by various Lab/Department:

- Component sorting, arrangement etc. (Lab)

- Software installing and LAN connection (Embedded lab)

- Work on MS Excel, MS-Word, Power point etc (Departments)

- Other miscellaneous works.

TYPE OF LIBRARY WORK:

: • Prepare Weed out book lists

- Books Membership data entry in LMS, Generation of Barcodes, pasting etc

. • Stamping Books, pasting labels, numbering etc

. • Library Database management. • Arrangement of Books in Stacks

- Handling LIBRERIA software for library management

APPOINTED STUDENTS AND THEIR WORK PLACE (2020 – 2021)

Place of Work No. of Students: In 2020-2021academic year, total 35 students were selected under Earn and Learn scheme. In that 13 students worked in College Library, 04 students inAdministrative office, 6 students in Science Laboratory, 13 Students in Girls' hostel and 01 Student in Yashwantrao Chavan Maharashtra Open

University centre (YCMOU). Among the 37 students, 31 are girls while 06 students are boys.

In this academic year, college incurred expendituretotal Rs.40,950/- for the students's under Earn & Learn Scheme as honorarium which supportedtheir educational needs. College organized Students- Parents Meet for students working under this scheme as well as collected feedback for this scheme which helps to understand benefits as well as problems of Earn and Learn Scheme.

IMPACT/ BENEFITS:

• Enhancement of practical knowledge in various environment

•Handling of various instruments, computers etc

• Awareness of working environment Nature of Work Work Place Nature of Work Office Clerical Work Central Library Data Entry Operator Assistant Science Laboratory Helper Gymkhana Gym Assistant Study Room Supervisor Ladies Hostel Assistant in Mess Boys Hostel Supervisor and Helper N.S.S. Office Clerical Work ? Maximum 3 hours work is allotted to the Students Excluding their college time. Remuneration – Rupees 30 /- per hour.

Title of the practice:- 2. MENTOR MENTEE SCHEME 2020-2021 .

The context:

Students from mainly rural areas used to get admission in this College. To developed academic skills of the students, to introduce them to higher education policy. These students are not aware of different programs in higher education System, career opportunities in higher education policy, as well as different ways of achieving academic excellence. They have immense potential but they are not aware of it. Hence somebody has to take initiative to find out this potential of the students. These students are completely ignorant about various examinations and lack of information about the preparation to qualify the examinations. It is the need of time to guide them properly. It will help them to reach towards their dreams.

Objectives: Present scheme is designed for become mentoring of selected students for giving them proper guidance. Due to Covid-19 Pandemic Colleges are closed, that's why students could not come to college, the college has planned to take all the class hours by creating an online schedule so as not to harm the academic performance of the students. If the students do not understand anything during the last few minuites, they have asked the questions to related problem of the students has been solved by the examination controller. The teacher guides their problems. The teachers provide guidance to their problems. The problems related to syllabus, concepts, examinations etc. where raised by the students during the online classes and the concerned teachers solved the problems by giving them appropriate solutions

.The Practice: Our college has been running mentor mentee scheme for many years as a one of its best practice. Mentoring gives an opportunity to the mentee to reflect and learn from the advice and experiences of others especially from his mentor. Mentoring gives the mentee to support to allow them to identify and achieve their goals. This scheme has goal oriented and solution focused. A mentor can gives valuable advice to the mentee in his difficulties. He can offer a valuable insight to students. He can be the guide and ideas and their by help his mentee decide the best course of action in difficult situations. Mentor is an individual with expertise. Hence he can helps in development of mentees career. Mentor often has two primary functions like career guidance and balancing his life in any difficult situation. The students participating in this scheme get definite form of guidance and proper knowledge. It makes it easier for them to make career decision. This will develop the personality of the students

Obstacles and their adaptation: Considering the strength of students and the available human resource teacher - student ratio is not proportionate enough to implement the practice efficiently. This causes the communication between students and teacher. Besides, the number of the needy students is increasing, consequently, available fund falls short to satisfy their demands. Firstly the practice helps to minimize dropout rate and overcome communication gap. It has scope for personal attention in today's scenario of overcrowded classes. Further, personal counselling to students disciplines them and creates healthy atmosphere for teaching and learning.

Impact of the practice: This scheme had created awareness among students. Due to the conduction of this scheme most of the students are attached to college. This attachment has been

increased communication between teacher and students. Attendance of the students in the college has been increased. Progress of the students has been maintained. Progress of the students in all possible directions is carried out through this scheme.

Resources required: We have to bear expenditure of the scheme through own funds.

File Description	Documents
Best practices in the Institutional website	https://drive.google.com/file/d/1KdoxlHyEj WIxV7LYTymWvD2k9pi27vBr/view?usp=sharing
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Our institution provides education to all classes of society especially to the downtrodden economically and socially backward section of society. This is done to make these students self-confident and self-reliant. The college helps such students to pursue their studies through various schemes like, 1) Student Aid Fund 2) Earn and Learn Scheme 3) Concession in fees

1) Student Aid Fund:- During the year 2020-2021, 18 students were benefitted through financial assistance of 74,175/- rupees from Student Aid Fund. Student aid fund is created mainly to render financial assistance to the poor and deserving students. It enables them pay their tution fees, examination fees. It is given to make them purchase text books and stationary. Students can meet their genuine needs through this fund. Students from economically weaker sections have to apply in the prescribed form. Applications are invited as early as possible at the beginning of the year. In the application form, students have to write in brief about the circumstances surrounding their financial need. They should write about proposed expenditures for which assistance is required. If there are special circumstances, additional documentation is collected by S.A.F. Committee. In Principal this help is granted on the basis of trust. Applications of this aid are to be addressed to the principal of the college in paper form. The S.A.F Committee considers the applications and notifies applicants of their decisions as quickly as possible. The aim of student Aid

Fund is to give financial support to the students who need incidental help covering course related expenses like books or other study related costs. S.A.F provides financial assistance to students when they fill up examination forms. Recommendations for financial assistance are provided by S. A. Fund Committee on the basis of student's merit, attendance in class, annual income of the parents and performance in sports or cultural activities. Students furthering their education get financial support through students aid fund. It is given to provide sufficient resources to needy and aspiring students. The college conducts 44 self-financing courses. Out of them 26 are dual programs and 18 skill development courses. To develop all round personality and employable skills our college runs courses like Tally ERP, IBPS and Entrepreneurship development. The college has a number of MOU'S with reputed firms and industries. The college organizes campus drives in collaboration with various companies like TCS, BOSCH, INFOSYS, ICICI prudential, Star-Rise and Foresight Consultancy service for the placement of our students. In the year 2020-2021 50 students have been successfully placed in various firms and industries.

2) Earn and Learn Scheme :- Padmabhushan Dr. Karmveer Bhaurao Patil is a founder of Rayat Shikshan Sanstha. He established this sanstha to educate the downtrodden and deprived community of Maharashtra. Being great visionary, he noticed that poverty is the biggest hurdle in the education of masses. To overcome this hurdle he established boarding schools for the boys of all castes and classes. He provided work to them. Students were able to continue their education through this arrangement. This scheme has become a part and parcel of our sanstha, as its founder started free and residential education. Our college has been implementing this scheme effectively. Several college students are able to pursue their education due to this scheme. Otherwise they might have dropped out due to financial reasons. We try to accommodate maximum students in this scheme. Financially weak students are given work in the college office, girls hostel, library, garden, college campus maintenance, study room. This scheme is basically undertaken for the benefit of poor, rural, intelligent and meritorious students. The students are allowed to work conveniently for three hours a day. College pays substantial amount for their work. This scheme inculcates the idea that no work is big or small and develops a work culture with the right aptitude. Many needy students take part in this scheme. It has proved to be very useful for the students. Students under this scheme become self-reliant. It is announced by our principal, Dr. Mohan Rajmane that Earn and Learn scheme should be flexible to

give work to those who demand it. Students are gainfully employed due to this scheme. This scheme is really a good contribution from civil society. Higher education has become accessible and available to poor meritorious students simply due to this scheme. Presently this scheme is undertaken at the ungraduated level on the college campus. Students interested in this scheme have to fill up necessary application form. These forms are then scrutinized by appropriated committee and selection of eligible candidates is done. Work is equally distributed to the students. All the students get opportunity to do all different kinds of work. The college utilizes services of these students for maintaining the college campus, the playground and wherever necessary. They are duly paid for their services. In this way students earn when they learn.

3) Concession in fees:- Special facilities and concessions are given to the poor and meritorious students admitted to college hostels. Concessions in fees and encouragement is given to the outstanding players. If a student does not get E.B.C. or any other free ship he/she is entitled to the following concessions.

a) Free ship to the male student who has secured more than 75 marks in the annual exam.

b) 50% concession in fees is offered to the male student who has secured more than 70 marks in the annual exam.

c) Free ship is offered to a female student who has secured more than 70 marks.

d) 50% concession in fees is offered to a female student who has secured more than 65 marks.

e) Various educational concessions are given to the needy students with unique individual problems. The above mentioned concessions and free ships are given to the students after considering their overall behavior, progress, character, attendance in the class and financial position.

Concessions offered by college library: - Books are given by the library to the students of earn and learn scheme without deposit as per their requirement. Books are also given to differently abled students without deposit. As per the recommendation of the principal, books are given to poor students. By keeping 25 amount of the books, students can keep large number of books with them for a year. Books in Braille script are available for visually

impaired students. Wheel chairs are available to physically handicapped students. In the library there is a separate sitting arrangement for differently abled students. Library staff gives personal assistance to such students. There is screen reading software for visually handicapped students

File Description	Documents
Appropriate link in the institutional website	https://drive.google.com/file/d/1KdoxlHyEjWIxV7LYTymWvD2k9pi27vBr/view?usp=sharing
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Plan of Action 2021-22

- To implement Academic Autonomy for Third year UG Programmes.
- To organize International Conferences and National level webinars.
- To enrich ICT Facility for classrooms
- To upgrade Research Labs.
- To organise workshop on Intellectual Property Rights
- To conduct Academic and Administrative Audit (AAA) of the colleges
- To conduct Green Audit, Gender Audit, Power Audit for the year.
- To register and submit data for ranking surveys.
- To start additional division for B.Com.I.T. first year
- To augment the intake capacity by 40 for B.Com.-I,B.C.A.-I and B.C.S.-I
- To start additional divisions for M.Sc. Part I: Organic Chemistry and Analytical Chemistry

, Industrial Microbiology, Statistics

- To start B.Com Bank Management programme
- To start B.Voc Agriculture programme
- To submit AQAR of the college for the year 2020 -21
- To implement activities as per DPR of RUSA
- To organize International Conferences and National level webinars
- To install Lecture Capturing System
- To install Professional Studio for lecture capturing.
- To install wooden flooring at Abhijeet Patangrao Kadam Sports Complex.

- To construct Acrylic Basketball Court
- To purchase Kho-Kho and Kabaddi Mats
- To allocate Minor Research Projects under RUSA Phase III
- To upgrade Auditorium Facility.
- To enrich ICT Facility for classrooms
- To organise workshop on Intellectual Property Rights
- To Implement UGCPARAMARSHA Scheme
- To organise Online Webinar on Teaching and Learning
- To conduct Academic and Administrative Audit (AAA) of the college
- To conduct Green Audit, Gender Audit, Power Audit for the year
- To register and submit data for ranking surveys
- To organize faculty development program for the administrative staff